

Blair Horse Trials 2021 – Covid-19 Protocols for Trade stands

Before you arrive

Please share these protocols with all staff and volunteer that will be working on your stand, including set up and take down.

If you, or anyone in your household, have any symptoms of Covid-19, have been instructed to isolate, or have tested positive in the last 14 days, you must **not** attend the Event or Campsite, including set up days, and follow NHS guidance.

www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19

If your company cannot attend for any reason, please let us know by immediately by calling 01796 481543.

Trade stands

All trade stands must be booked and paid for in advance, including additional car park passes.

Plan the layout of your stand considering Covid-19 safety measures for staff and visitors, including social distancing, pinch points and cleaning.

Provide contactless card payments if possible

Create signage that lets your customers know what Covid-19 safety measures you are taking and what they should do.

Bring sufficient rubbish bags and cleaning materials for your stand for the whole Event.

Return your completed Covid-19 Safety Declaration and Risk Assessment by the required date.

We want everyone to enjoy shopping at the trade stands. The information below will be available to all visitors regarding trade stands and Covid-19 safety measures:

- For the safety of visitors and stallholders, please wear a face-covering in and around trade stands (unless you are legally exempt).
- Some stands may have one-way and queuing systems, extra signage, and special procedures, please follow these safety measures and any staff instructions.
- Minimise touching or handling products.
- Use contactless payment whenever possible.

Face-coverings

Please bring sufficient face-coverings with you for everyone working on your stand for the whole Event.

Unless you are legally exempt from these mandatory regulations, you **must** wear a face-covering in all enclosed spaces, including vehicles and trade stands, and anywhere you cannot adequately distance yourself from people not in your household. This includes staff on their breaks.

Hand washing and hand-sanitiser

There will be a number of hand washing facilities and hand-sanitiser stations around the site, however, you will need to bring sufficient hand-sanitiser for use on your stand for the whole Event.

Please remember: Hand-sanitiser containing alcohol is flammable! Store it away from heat sources and include this risk in your Risk Assessments.

Gloves

Please bring gloves with you if you or any of your team want to wear them. Remember that gloves protect the wearer, but do not reduce the risk to others. You can still sanitize your hands with hand-sanitizer whilst wearing disposable gloves.

Remember to change your gloves regularly, sanitize your hands before putting new gloves on, and dispose of used gloves carefully.

Contact-tracing

Blair Castle Horse Trials will use the contact information provided by the trade stand booker for contact-tracing purposes.

Everyone on site **must** check-in using the Scotland Check-in phone app or our manual system. Please ensure your staff do this every day of the Event, including set up days.

Everyone working on your stand who lives in Scotland and is 16 years or older, please download the free NHS Scotland Protect Scotland app and turn on the contact-tracing function. Using the app and following current public health measures we can all stay safe.

[Find out more about the Protect Scotland app](#) or download it through the [App Store](#) or [Google Play](#).

The other UK NHS Covid-19 phone apps contact-tracing functions are all compatible with the NHS Scotland Protect Scotland app. Please turn on the contact-tracing functions in your England & Wales NHS Covid-19, StopCovid NI, Jersey COVID alert or Beat COVID Gibraltar app.

Unfortunately, international Covid-19 contact tracing apps are not compatible with any of the UK Covid-19 apps.

NHS Venue Check-in

Please download the NHS Check-in Scotland phone app if you are over the age of 12 years. Find out more about [using the Check-In Scotland QR code](#) and download the app through the [App Store](#) or [Google Play](#).

The venue check-in function of other UK NHS Covid-19 apps and international Covid-19 apps are not compatible with NHS Scotland QR codes.

On arrival

Car Park pass

To help you begin your day at Blair Castle Horse Trials, please display your pre-purchased car park pass in your car window to enable our stewards to scan it quickly and easily.

NHS Check-in Scotland QR code

All members of your stand's team over the age of 12 years, please check in by launching the Check-in Scotland app, scanning the QR code with your phone's camera, and completing your contact details. This works with the NHS Scotland Protect Scotland app to help contact tracing and break the chain of Covid-19 infections.

You need to check-in **every** day that you attend the Event.

Please remember to check out when you leave by re-scanning the QR code!

If anyone in your team over the age of 12 years does not have a mobile phone, please follow signs to the Check-in, where you must give your details for contact-tracing. This process will be slower than using the QR code, please use the Check-in Scotland app if you can.

Face-coverings and hand-sanitiser

Remember to keep your face-coverings and hand-sanitiser with you and don't leave them in your vehicle!

Tickets

Please wear your wristbands or have your e-tickets ready to be scanned for every person in your group over the age of 12 years.

During your visit

Signage and stewards

We want everyone to have an enjoyable and safe time at Blair Castle Horse Trials. Please help us to keep you safe by reading and following the signage and instructions from stewards whilst at the Event.

Ensure you have clear signage on your stand instructing visitors what they should do to follow Covid-19 safety measures.

Social-distancing

You **must** follow the signage on site and current guidance regarding social-distancing.

There may be additional one-way routes and queuing systems, which are in place to help you maintain appropriate distance from others, for everyone's comfort and safety. These apply to everyone.

Surfaces

By reducing the number of surfaces, you touch, it will reduce the risk of infection to you and others.

Do **not** share items like pens, clipboards, cups, phones etc. with anyone outside your team.

Dogs

Dogs are still welcome at Blair Castle Horse Trials but **must** be kept on a short lead and under control at all times. Please avoid touching dogs that are not part of your household.

Hand-sanitising and washing

Please regularly wash your hands with soap for at least 20 seconds or use hand-sanitiser. You must provide hand-sanitiser for your staff whilst they are working on your stand and allow them time to use it.

Hand-washing facilities are available at all toilet blocks and hand-sanitiser stations will be available around the site.

Times, scores and results

There will be no scoreboard or timesheets available at the Event. Please visit our website for times, scores and results, which will be regularly updated as soon as they are verified

www.blairhorsetrials.co.uk/results

Food and drink

There will be food and drinks available to purchase at the Event, with Covid-19 safety measures in place, which may include one-way and queueing systems, extra signage and hand-sanitiser stations, please follow these safety measures and any staff instructions. However, you may wish to bring your own picnic and drinks with you.

For the safety of visitors, staff and stallholders, please wear your face-covering in and around food stalls, apart from when you are eating and drinking.

Minimise touching or handling products. Use contactless payment whenever possible.

Litter

Please dispose of your own litter regularly and carefully, including drinks containers, disposable cutlery, cups, face-coverings, gloves and tissues.

Toilets

Please consider other visitors and maintain social-distancing when queuing and inside the toilet facilities. Use the hand-washing facilities available at all toilet blocks.

Lateral Flow Testing

We are asking that all trade stands conduct daily rapid lateral flow COVID 19 tests for your own safety and for the safety of our spectators/competitors.

Feeling unwell

If you or anyone working on your stand start to feel unwell with symptoms of Covid-19 whilst at the Event, please immediately go to the First Aid point and seek medical advice.

You **must** close your stand and clean thoroughly before re-opening.

After your visit

You must contact the Organisers immediately by emailing info@blairhorsetrials.co.uk or calling 01796 481543 if within 14 days of you attending the Event you or any employee or volunteer who attended:

- experience symptoms of Covid-19;
- discover you had been in close proximity to someone who experienced symptoms of Covid-19 within the 14 days before your attendance at the Event;
- are instructed to self-isolate by the NHS or your doctor.